Self Editing Your Essay:

- □ Remove all BWs (baby words):
 - → Good/ Bad/ Very/ Stuff/ Things
- Remove all N2s.
 - → **Sentence Variety Worksheet** to solve this! (copy on website)
- Underline all sentence starters
 - → NO TH WORDS
 - → This, That, These Those, There
- Text formatting
 - → All font is BLACK
 - → No grey highlighting (from copy/paste)
 - → All Times New Roman-12
 - → All Double Spaced
 - → All paragraphs are indented
- MLA citations: (Need more help? See Verwys Tutorial on website)
 - → All quotes have an MLA citation
 - → All circled citations match the Works Cited Page
 - → Even indirect quotes have citations
 - → Citations are correct (see sample)
 - » "your quote" (Verwys 25).
 - » Note the punctuation above!
 - » Where are the quotation marks?
 - » Is this source in your Works Cited?
- More on sources:
 - → NO citations end paragraphs.
 - → Your words should always follow a source.
 - → No back to back citations!
- □ Credibility: Each time you INTRODUCE a source, do you establish CR?
 - \rightarrow Who said it
 - → Where they said it
 - → Why they matter
- Choose one paragraph to focus on:
 - → What words could you focus on to improve?
 - \rightarrow Go through each sentence and underline

the subject ONCE and verb TWICE. (This makes sure you have them!)

- Improve your VOCABULARY in your writing
 - → See Transition Words Button on website
 - → See **Synthesizing Sources** on website
 - → See **Don't over use said** on website

More Important Information We Would Be Talking About If We Were In Class:

- 1. Never say: "this quote...." [If you find yourself typing the words t-h-i-s-q-u-o-t-e. STOP YOURSELF.]
- 2. Establish credibility EVERY TIME. I can't say this clearly enough!
- 3. Speaking of credibility:
 - a. If someone has a PhD, don't tell me. It would sound like:
 - i. Professor Betsy Verwys OR
 - ii. Dr. Betsy Verwys OR
 - iii. Betsy Verwys, Phd., said, "quote"
 - b. But it would NOT sound like: "Betsy Verwys who has a PhD."
 - c. NOR would it sound like: "Betsy Verwys is a Professor."
 - d. NOR would it sound like; "Betsy Verwys is a Dr."
 - e. NEVER establish credibility AFTER the quote!
 - i. Betsy Verwys said this in her article, "title". [NOOOOOOO!!!!!!]
 - ii. Nor is it necessary to tell me that he said it IN his article. (Like you DO NOT HAVE TO TYPE OUT THE WORD ARTICLE.)
 - iii. It would sound like: "Professor Betsy Verwys, in her article "How to live your life" wrote, "Stop making up stuff" (24).
 - 1. Notice a few things here in that example: Credibility, lead in, verb(Wrote), quote punctuation.
 - 2. Notice that I didn't cite it (Verwys 24). It's not necessary since I listed the name in the lead in. See that? Do it.
 - 3. Also note: the full title of the (fake) article was actually: "How to live your life for all it's worth in a world where so much demands your attention" But do you see how I shortened it to "How to live your life"???? That's OK.